

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
AUGUST 9, 2022
MINUTES

Conducted by Remote Participation

Call to Order

Chair Stephen Quinlan called the meeting to order at 7:19 p.m. In attendance were trustees Heather Calvin, Adam Delmolino, Jonathan Gates, Amy Hampe, Stephen Quinlan, and Joyce Radochia. Also in attendance was Anna Litten, acting library director. Mr. Quinlan shared open meeting law information as it pertains to remote meetings and read the Resolution Acknowledging Native Lands.

Community Time

Community Rebecca Gruber discussed recent library news regarding challenges to library materials and the upcoming Massachusetts Secretary of State race.

Approval of June 14 Meeting Minutes (vote)

Ms. Hampe moved to approve the June 14 Meeting minutes Mr. Gates seconded the motion. Under Guidance from the Attorney General's office, the Board held a roll call vote. Ms. Calvin voted aye, Mr. Delmolino voted aye, Mr. Gates voted aye, Ms. Radochia voted aye, Mr. Quinlan voted aye. The Board approved the minutes.

Approval of June 30 Special Meeting Minutes (vote)

Mr. Delmolino moved to approve the June 30 Special Meeting minutes. Ms. Calvin seconded the motion. The Board held a roll call vote. Ms. Hampe voted aye, Ms. Radochia voted aye, Mr. Quinlan voted aye. Mr. Gates abstained. The Board approved the minutes.

Dallin Papers Loan Agreement (vote)

Ms. Litten discussed the updated loan agreement and presented the agreement to the Board. Ms. Calvin moved to approve the Dallin Papers Loan Agreement and authorize Ms. Litten to sign the agreement as the agent of the Board. Ms. Hampe seconded the motion. The Board held a roll call vote. Mr. Delmolino voted aye, Mr. Gates voted aye, Ms. Radochia voted aye, Mr. Quinlan voted aye. The Board approved the Agreement and authorized Ms. Litten to sign the agreement.

FY22 Trust Overview

Mr. Gates presented an overview of the Library Trust Funds and status of various funds and accounts.

Report of FY22 Trust Fund Expenditures and Vote for FY23 Allocation

Ms. Litten presented an overview of Trust Fund expenditures including changes that were made in FY22. Ms. Litten also presented an aggregate budget request for FY23 Trust Funds. Mr. Delmolino moved to approve the FY23 Allocation. Ms. Calvin seconded the motion. The Board held a roll call vote. Ms. Hampe voted aye, Mr. Gates voted aye, Ms. Radochia voted aye, Mr. Quinlan voted aye. The Board approved the FY23 Allocation request.

Strategic Plan Update and FY23 Action Plan

Ms. Litten presented the draft FY23 Action Plan and noted that the permanent director would receive these and other materials.

Winfield Robbins Art Print Update

Ms. Litten has signed the agreement in accordance with the Board's resolution from the June 30

Special Meeting and is scheduling a meeting with the vendor and Ms. Gentile.

Acting Director's Report

Ms. Litten presented the acting director's report including progress on Trustee goals and projects.

Foundation Liaison Update

Ms. Calvin shared information on the June meeting and fundraising numbers. Ms. Calvin was not able to attend the July meeting.

Friends Liaison Updates

Ms. Radochia was unable to attend the June Friends of Robbins Library meeting. Ms. Litten shared an update from the meeting. The Friends of Robbins continue with fundraising and program planning. The Friends are planning for the return of the Town Day Book sale.

There was no update from the Friends of Fox.

Communications and Announcements

Ms. Litten presented a farewell card from former director Andrea Nicolay. Ms. Litten presented an update in the FY23 Massachusetts Legislature budget including support for MA libraries.

Unanticipated Items

There were no unanticipated items.

Date of Next Meeting: September 13, 2022

Adjournment

Mr. Delmolino moved to adjourn. The Board held a roll call vote. Mr. Gates voted aye, Ms. Hampe voted aye, Ms. Radochia voted aye, Mr. Quinlan voted aye.

Materials Distributed:

- August 9, 2022 Meeting Agenda
- June 14, 2022 Meeting Minutes
- June 30, 2022 Special Meeting Minutes
- Trust Fund Overview Documents
- FY23 Trust and Gift Funds Request with Russell Fund and Plug In Budget Requests
- Memo: Transfer of Trust Funds Revised Total
- FY22-26 Strategic Plan
- DRAFT FY23 Action Plan
- Library Director's Report, Summer 2022 with Circulation Report